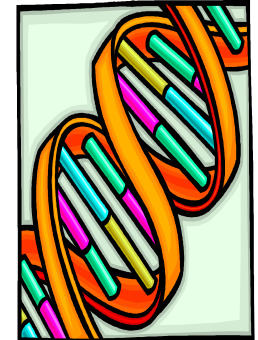




SECNAV NOTICE 5800



Policy for Implementing the DNA Analysis Backlog Elimination Act of 2000



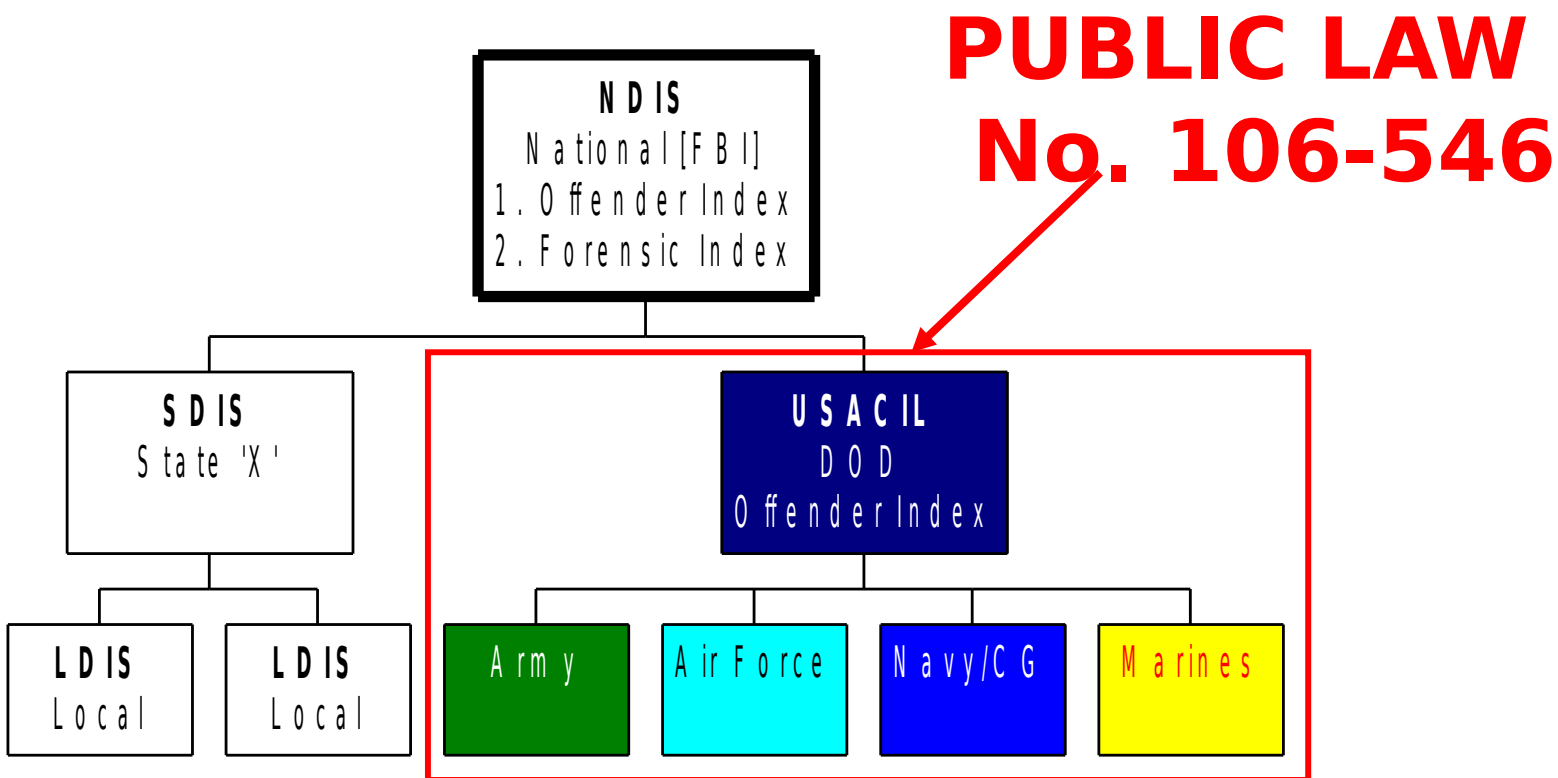
PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Objectives

- **View CODIS architecture**
- **Identify references**
- **Review definitions**
- **Identify “conviction”**
- **Identify SECNAV policy**
- **Review responsibilities of key agents**
- **Review QMO’s**
- **View DNA Kit**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Combined DNA Index System

C O D I S A r c h i t e c t u r e





PERS-84
BRIG CONFERENCE, 2002
DNA Collection
References



- **USD (P&R) Memorandum of 16 May 01 (NOTAL)**
- **SECNAV Notice 5800**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Definitions

- **Component Responsible Official (CRO)**. Person designated by the Secretary of the Navy primarily responsible for coordinating, implementing, and managing the DNA Sample Collection Program.
- **Combined DNA Index System (CODIS)**. Software that enables Federal, State and local laboratories to store and compare DNA profiles electronically and thereby link serial crimes to each other and identify suspects by matching DNA from crime scenes to convicted offenders.
- **DNA Collection (collect DNA sample)**. The act of accomplishing the steps associated with the U.S. Army Criminal Investigation Lab (**USACIL**) DNA Database Collection Kit Instructions.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Definitions

- **United States Army Criminal Investigation Laboratory (USACIL)**. Forensic science laboratory serving Army, Air Force, Navy and Marine Corps criminal investigators world-wide (Forest Park, GA).
- **Qualified Medical Personnel**. Any medical department personnel qualified to draw blood. This includes, but is not limited to lab technicians, phlebotomists, hospital corpsmen, independent duty hospital corpsmen, nurses, nurse practitioners, and doctors.
- **Qualifying Military Offense (QMO)**. Uniform Code of Military Justice (UCMJ) offense as listed in references.
- **Qualifying Military Offense (QMO) Conviction**. Findings of guilty by general court-martial (GCM) or special court-martial (SPCM) that include a QMO after the court-martial convening authority (CA) has taken action under UCMJ, article 60.



Conviction of a Qualifying Military Offenses?

- **Definition:** [Court-Martial Conviction]
The findings of a general court-martial (10 U.S.C. § 818) or special court-martial (10 U.S.C. § 819) **at the time of action of the court-martial convening authority** pursuant to 10 U.S.C. § 860.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Policy

- DON shall take steps necessary to **identify and collect DNA samples from all its prisoners who have a SPCM or GCM QMO conviction**, regardless of Service affiliation, and naval offenders who have a SPCM or GCM QMO conviction but are not confined (or no longer in confinement).
- The **collection of DNA samples prior to QMO conviction is authorized in cases where stipulated within pretrial agreements, or provided as a provision to voluntary appellate leave**. All voluntary submissions of DNA samples must be in requested in writing and signed by the member.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Policy

- **Members whose sentence includes an unsuspended and unremitted dismissal or punitive discharge may (at the request of the member) begin appellate leave prior to convening authority (CA) action, with subsequent assignment to the Navy and Marine Corps Appellate Leave Activity (NAMALA), provided the member is not in confinement, and, if applicable, has provided a DNA sample. If the sentence of the court-martial includes a sentence to confinement, the period of confinement must have been served (except in cases where parole has been granted), remitted, suspended or deferred prior to commencement of appellate leave and assignment to NAMALA.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

PERS-84 and POS-40 (CRO)

- Ensure **program implementation and monitoring.**
- Serve as a **centralized point of contact to USACIL.**
- Maintain a sufficient number of USACIL collection kits to support individual command requests.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

SJA / LSO

- **Ensure the top of the first page of initial promulgating order (report of results of trial) is annotated in bold with "DNA processing required. 10 U.S.C. 1565."**
- **Ensure a copy of each annotated promulgating order is provided to USACIL, current correctional facility where member is confined (for cases in which member is currently confined), member's immediate commander, and PERS-84 or POS-40.**
- **Brief immediate COs about their responsibilities on individual cases.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

Brigs

- **Identify and collect DNA samples from all of its offenders who have a QMO conviction, regardless of Service affiliation.**
- **Identify and collect DNA samples from all of its offenders who have an adjudicated QMO offense, regardless of Service affiliation, in cases where stipulated within pretrial agreements, or provided as a provision to voluntary appellate leave. All voluntary submissions of DNA samples must be in requested in writing and signed by the member.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

Brigs

- **Ensure all DNA samples are collected by qualified medical personnel using kits provided by USACIL and per accompanying instructions. Brigs shall ensure the member's confinement record reflects a DNA sample has been collected and, when revised, ensure data entry into CORMIS. Correctional facilities shall complete or forward, as appropriate, an administrative entry ((page 13 for Navy) (page 11 for Marine Corps)) to appropriate unit commanders for potential inclusion into the member's service record book. The administrative entry shall read as follows: "DNA blood sample drawn this date per Section 5, DNA Analysis Backlog Elimination Act of 2000 (10 U.S.C. 1565), and forwarded to U.S. Army Criminal Investigation Laboratory (USACIL) on (date)." Where other service members are involved, a letter or email indicating the blood draw will be forwarded to the appropriate service corrections headquarters.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

Brigs

- **Process and mail packaged sample to USACIL and notify USACIL by phone, facsimile, or electronic mail the sample has been mailed.** Notification shall include name and social security number of the individual from who sample was taken, and correctional facility from which sample is being mailed. USACIL will confirm receipt of sample by electronic mail and notify sender if problems are encountered that require the DNA sample to be redrawn. Correctional facilities will maintain a centralized account of disposition (e.g., offender's name, date of CA action, QMO, date sample taken, date sample mailed, USACIL confirmation receipt, expungement activity, etc.) associated with DNA Sample Collection Program. CORMIS, when revised, shall be used to document disposition activity.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

Brigs

- **Ensure a member with a QMO conviction for who a DNA sample has been collected is provided a card informing them if the conviction for each QMO is reversed during appellate review, the member may request USACIL expunge the DNA analysis from CODIS. USACIL provides preprinted cards as part of the collection kit.**
- **Examine promulgating orders published prior to 19 June 2001 for each offender to ascertain existence of convictions for a QMO and coordinate with SJA/LO to obtain review and annotation of the "DNA processing required. 10 U.S.C. 1565." stamp prior to DNA processing for each offender with such QMO conviction.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

CAs

- Identify and coordinate with COs for collection of DNA samples from those naval members who have a QMO conviction, but **are not (or no longer) confined.**
- Where each QMO conviction has been reversed, **initiate an expungement process by USACIL** independent of any request from affected member or former member.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

COs

- **Process all DNA samples from those naval members who have a QMO conviction, but are not (or no longer) confined.**
- **Ensure an administrative entry reflecting collection of DNA sample for QMO conviction per 10 U.S.C. 1565 is documented per service directives.** This may be accomplished electronically or by completing an administrative entry ((page 13 for Navy) (page 11 for Marine Corps)) for inclusion into the member's service record book. The administrative entry shall read as follows: "DNA blood sample drawn this date per Section 5, DNA Analysis Backlog Elimination Act of 2000 (10 U.S.C. 1565), and forwarded to U.S. Army Criminal Investigation Laboratory (USACIL) on (date)."



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

NAMALA

shall make every reasonable effort to

- **Identify naval members on appellate leave with QMO convictions.**
- **Contact and notify member of the collection requirement.**
When notified request they provide a sample, as required by law, while remaining in excess appellate leave status. Arrangements will be coordinated for DNA processing at a military installation closest to members appellate leave address to minimize expense.
- **Coordinate processing of all DNA samples.**
- **Ensure an administrative entry reflecting collection of DNA sample for QMO conviction per 10 U.S.C. 1565 is documented per service directives.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Responsibilities

USACIL

- **Analyze all DNA samples in DOD and submit results to FBI.**
- **Provide collection kits to all brigs and other locations designated by PERS-84 and POS-40.**
- **Upon receipt of an expungement request, for each QMO conviction, request the Service's designated POC (PERS-84 or POS-40) to provide a certified copy of a final order establishing conviction was overturned. Additionally, USACIL shall determine whether the requester has a conviction for a qualifying Federal offense (42 U.S.C. 14135a) or qualifying District of Columbia offense (42 U.S.C. 14135b) before taking action to expunge the record based on a QMO. Only in those cases where USACIL has verified the requester has no other qualifying military, Federal, or District of Columbia conviction will it expunge the DNA analysis from CODIS and destroy the**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Qualifying Military Offenses

Federal Offenses:

- Murder (**18 U.S.C. § 1111**)
- Voluntary Manslaughter
(**18 U.S.C. § 1112**)
- Other Related Homicide
Offenses (**18 U.S.C. §§
1113, 1114, 1116, 1118,
1119, 1120 and 1121**)

Military Offenses:

- Murder (**Art 118, UCMJ**)
- Voluntary Manslaughter
(**Article 119, USMJ**)
- **N/A. Conduct otherwise
covered by listed UCMJ
offenses.**
- Aggravated Assault (**Art 128**)
 - **With a dangerous weapon
or other means or force
likely to produce death or
grievous bodily harm.**
 - **In which grievous bodily
harm was intentionally
inflicted.**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Qualifying Military Offenses

- Sexual Abuse
(18 U.S.C. §§
2241-2245);
- Sexual exploitation or
other abuse of children
(18 U.S.C. §§
2251-2252);
- Rape & Carnal Knowledge (**Art
120**)
- Forcible Sodomy (**Article 125**)
- Sodomy With a Child (**Article 125,
UCMJ**)
- Article 134, UCMJ
 - **Indecent Assault**
 - **Indecent Acts or Liberties With A
Child**
 - **Indecent Language To A Child**
 - **Pandering (By compelling or by
arranging or by receiving
consideration for arranging)**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Qualifying Military Offenses

Transportation for illegal sexual activity (**18 U.S.C. §§ 2421, 2422, 2423, 2425**)

- **Conviction for conduct described in Chapter 117, §§ 2421, 2422, 2423, 2425 of title 18, United States Code, when charged as Article 133 or 134, UCMJ, offenses.**
- **Conviction for conduct described in Chapter 110 §§ 2251, 2251A, 2252 of title 18, United States Code, when charged as Article 133 or 134, UCMJ, offenses**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Qualifying Military Offenses

Peonage or Slavery

(Chapter 77, title 18, United States Code)

- Kidnapping **(As defined in 18 U.S.C. § 359(c)(2)(E))**
- Robbery and Burglary
(18 U.S.C. §§ 2111-2114, 2116, 2118 and 2119)
- Violation of 18 U.S.C. § 1153 **(re: Murder, Manslaughter, Kidnapping, Maiming, Sexual Abuse, Incest, Arson, Burglary, and Robbery) when committed w/i Indian Country.**

Conviction for conduct described in Chapter 77 of title 18, United States Code, when charged as Article 133 or 134, UCMJ, offenses.

- Kidnapping **Article 134, UCMJ**
- Robbery **Article 122, UCMJ**
- Burglary **Article 129, UCMJ**
- Housebreaking **Article 130, UCMJ**
- **N/A. Conduct otherwise covered by listed UCMJ offenses.**
- Maiming **Article 124, UCMJ**
- Arson **Article 126, UCMJ**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Qualifying Military Offenses

Attempt to Commit a Qualifying
Federal Offense (QFO)

- Conspiracy to Commit a
Qualifying Federal Offense
(QFO)

Attempt (**Article 80, UCMJ**)

- **Assault With Intent to
Commit Murder, Rape,
Voluntary Manslaughter,
Robbery, Sodomy, Arson,
Burglary,
Housebreaking.**
- Solicitation Of Another to
Commit Above Offenses
(Article 134, UCMJ)
- Conspiracy To Commit
Above Offenses **(Article
81, UCMJ)**



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
Objective

USACIL DNA Kit

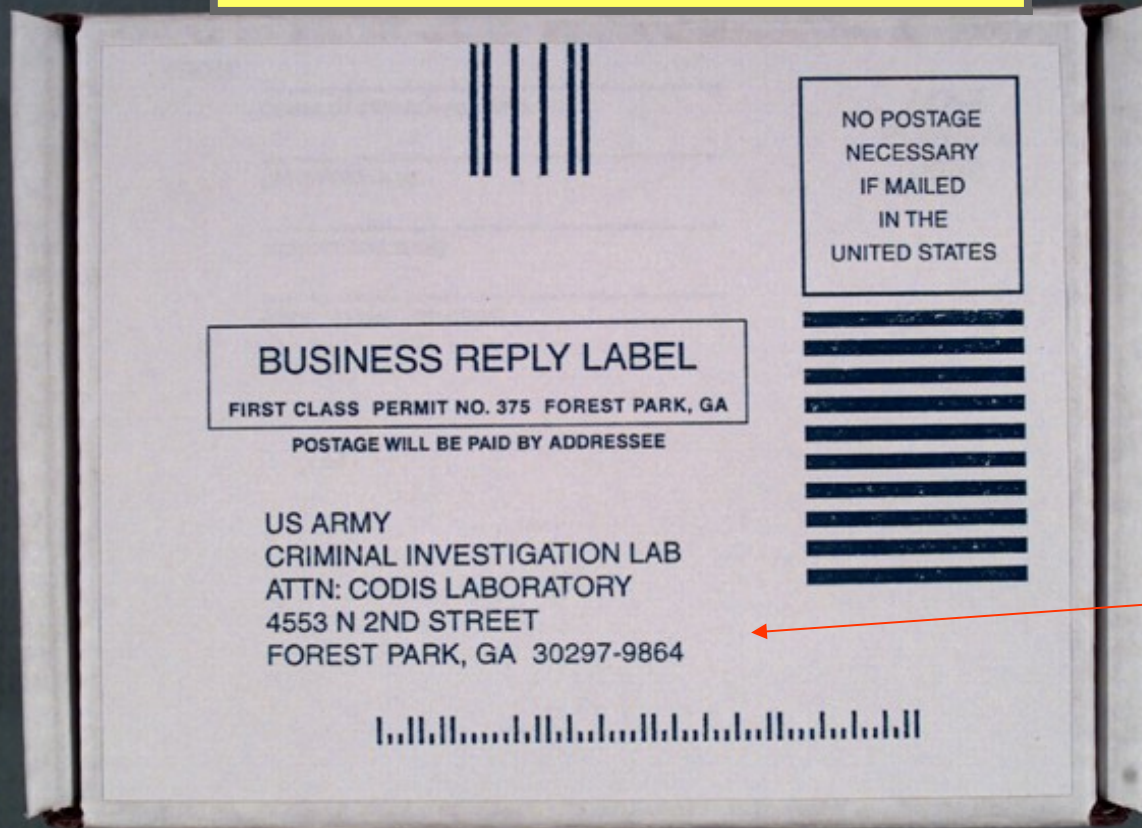


PERS-84
BRIG CONFERENCE, 2002
DNA Collection

Overview of the Collection Process

- Typically, two individuals will be involved in collecting the sample from an offender, a confinement facility or command representative and a medical person.
- The confinement facility or command representative identifies the offender, completes requested information on the data card, obtains a rolled print of the offender's right index finger, witnesses the drawing of blood from the offender, takes the packaged sample from the medical person and mails the completed kit to the lab.
- The medical person draws the blood, completes the label, labels the tube, packs the tube and completes information on the data card.
- Ensure the kit correctly completed. A sample cannot be used if not properly collected and a redraw will be requested.

The top of the kit box



The kit comes in a small sturdy box that is used to mail the completed kit to the lab.

The box top has a postage-paid label. After the kit is sealed, it can be sent to the lab simply by placing it in the U.S. Mail.

Back side of the kit box

BIOLOGICAL SPECIMENS

— HANDLE WITH CARE —



Tri-Tech Inc.

1-800-438-7884

KIT NUMBER

1234567

When a kit is complete and ready to be mailed. The confinement facility or command representative is required to send an e-mail to the CODIS Lab to let them know the sample is on its way.

Each kit is numbered and the number is found on the back side of the box.

The e-mail must contain the kit number, the location of the sender and the offender's name. Do **not** include a Social Security Number. Sample receipt will be confirmed by reply e-mail. The e-mail address is provided on the instruction sheet: codis_lab@usacil-acirs.army.mil

Front side of the kit box



When the confinement facility or command representative receives the kit, it will be sealed with the kit integrity seal. Do not use the kit if the seal is broken.

The other space on the box is for the kit shipping seal. That seal is to be affixed when the kit is complete and ready to be mailed to the lab.

INSTRUCTIONS

DO NOT USE IF KIT INTEGRITY SEAL WAS BROKEN WHEN KIT RECEIVED

NOTE: Items 1 & 3-8 must be completed and the fingerprint must be legible for the blood sample to be accepted. Use black ball point pen.

STEP 1 - CORRECTIONAL FACILITY OR COMMAND REPRESENTATIVE

Print all information required in blocks 1-5 of the card.

Using normal fingerprint procedures and the inked strip provided, roll offender's right index finger on card in block 6. If the print is not satisfactory, repeat on back of card.

Instruct offender to use the ink-remover towelette provided.

Give the gold NOTIFICATION CARD to the offender.

Be prepared to verify the information on the blood tube label.

STEP 2 - MEDICAL PERSONNEL

NOTE: Blood collection must be performed only by qualified medical personnel.

Check the expiration date on the tube. Replace with an in-date tube of the same type if necessary.

Following normal medical procedure, and using the needle, holder and blood tube provided, withdraw specimen from the offender. Allow the tube to fill completely. Gently invert the tube. Discard needle, holder and prep pad according to the OSHA recommended procedures.

Fill in all information required on the blood tube label and affix to the side of the blood tube. **Show the labeled tube** to the correctional facility or command representative for verification.

Insert the filled tube into the bubble pack and seal with the attached adhesive strip.

Insert the sealed bubble pack into the ziplock bag with the absorbent sheet inside and squeeze out the excess air. Seal the bag.

Fill in all information required in block 7.

STEP 3 - CORRECTIONAL FACILITY OR COMMAND REPRESENTATIVE

Verify the accuracy of the information on the blood tube label when requested to do so, then fill in all information in block 8. Sign and date affirming the statement on the card.

Place the card and the closed ziplock bag in the box and close the box. Sign and date the shipping seal. Affix the seal where indicated.

Notify the lab by email that you will be mailing the kit. Include the kit number found on the back of the box, the offender's name and your location in the email message. Send email to:

codis.lab@usacil-acirs.army.mil

DNA specimens cannot be stored. Mail sealed kit as soon as possible to:

**USACIL
Attn: CODIS Laboratory
4553 N 2ND STREET
FOREST PARK, GA 30297-9864**

If you have any questions concerning the use of this kit, if you need a replacement card or if you need to reorder kits, please call the CODIS lab at the USACIL at DSN 797-7258 or (404) 469-7258.

DNALUSACIL: INF001.1 6/01

Kit paperwork - INSTRUCTIONS

Detailed instructions for the use of the kit are printed on the blue paper. Instructions are given for every step of the process for both the confinement facility or command representative and the medical personnel.

The procedures required by the instructions will be covered in the following slides.

Follow the instructions carefully. Information on how to contact the lab with questions or problems is located on the bottom of the sheet.

Kit paperwork-DNA Database Collection Card-also called "data card"

U.S. ARMY CRIMINAL INVESTIGATION LABORATORY DNA DATABASE COLLECTION CARD	
(1) Offender's Full Name:	
Last	
First	
Middle	
(2) Offender's Inmate ID No. (if applicable):	
(3) Offender's Soc. Sec. No.:	- -
(4) Offender's Date of Birth (mm/dd/yyyy):	
(5) Submitting Agency Information: Agency Name:	

Fingerprint

The data card is folded into 3 sections. The top of the card is for information about the offender.

Blocks 1-5 are to be completed by the confinement facility or command representative using neat printing and **black ball point ink**. This ink is the best for long term storage of documents.

Kit paperwork-DNA Database Collection Card

(5) Submitting Agency Information: Agency Name: _____ Address: _____ POC Tel: _____		(6) Offender's Right Index Fingerprint						
(7) Blood Drawn By: Printed Name: _____ Signature: _____ Agency: _____ Date (mm/dd/yyyy): <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>								
(8) Correctional Facility or Command Representative:								

The middle section of the card contains blocks 5-7. The POC information in block 5 is used to help track kits and to contact the submitter if a redraw is required. Block 6 is for the rolled print, described in later slides.

Block 7 is to be completed by the qualified medical person.

Kit paperwork-DNA Database Collection Card

The bottom of the card contains block 8, to be read and completed by the confinement facility or command representative.

Agency: _____	
Date (mm/dd/yyyy):	
(8) Correctional Facility or Command Representative:	
Printed Name: _____	
I attest that I observed the drawing of blood from and the fingerprinting of the offender identified on this card, and that the offender's Name (block 1) and Social Security No (block 3) were written on the label of the blood tube. I further attest that I gave the offender the notification card informing him that he may petition for expungement in the event his conviction for the qualifying military offense(s) is/are overturned.	
Signature: _____	
Date (mm/dd/yyyy):	
For USACIL Personnel Only	Affix Bar Code Here
(9) Sample Received By: _____	Date: _____

DNAUSACIL: DCC.1 6/01

Block 9 is for use by the lab when the sample is received.

NOTIFICATION CARD

The kit contains a gold notification card that the confinement facility or command representative gives to the offender after taking the finger print. The card explains the offender's right to expungement in the event his/her conviction(s) is/are overturned.

NOTIFICATION CARD

10 United States Code, Section 1565, requires collection of a blood sample from all military members convicted of "qualifying military offense(s)," that are of a violent and/or sexual nature. DNA analysis is performed by the U.S. Army Criminal Investigation Laboratory with the results forwarded to the FBI for inclusion in the Combined DNA Index System. A sample of your blood was obtained and will be processed in accordance with this law.

In the event your conviction of the "qualifying military offense(s)" is/are overturned, you may request expungement of your DNA analysis record. Your record will be expunged only if you have no convictions under 10 U.S.C. 1565, 42 U.S.C. 14135a(Federal), or 42 U.S.C. 14135b(District of Columbia). To be processed, your request must include a copy of the final order overturning your QMO conviction(s). Such a request must be sent to: USACIL, ATTN: CODIS LAB, 4553 N 2nd Street, Forest Park, GA 30297-5122

DNAUSACIL: NC.1 6/01

Taking a Good Fingerprint



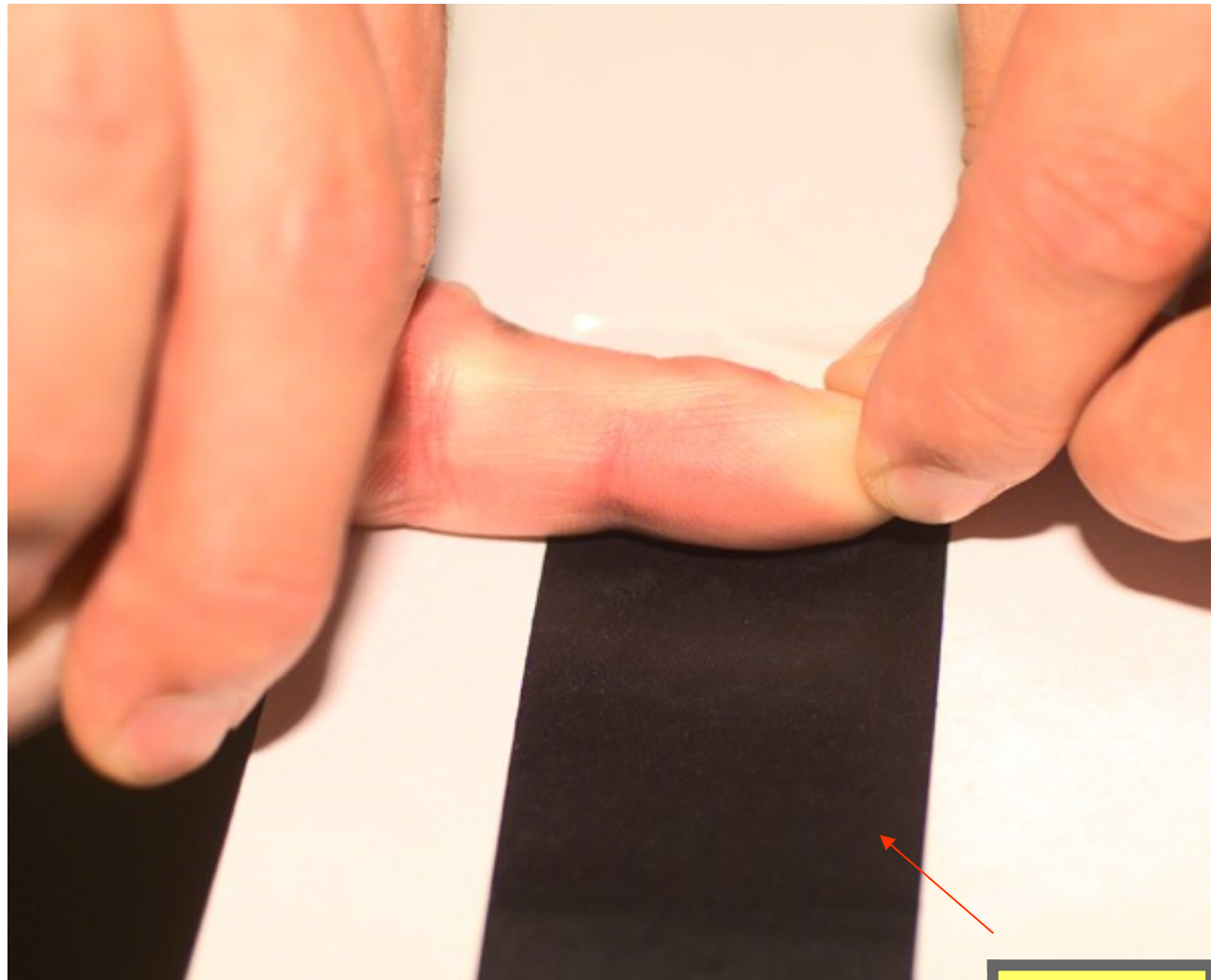
The materials needed to take a fingerprint are included in the kit.

Ink is provided between two acetate strips. The strips are peeled apart to expose the ink.

A towelette is provided for to remove the ink from the offender's finger.

Taking a Good Fingerprint

After peeling apart the ink strips, use two hands to firmly roll the offender's right index finger in the ink. Get ink from the tip of the finger to below the first joint and from nail edge to nail edge.



Ink strip

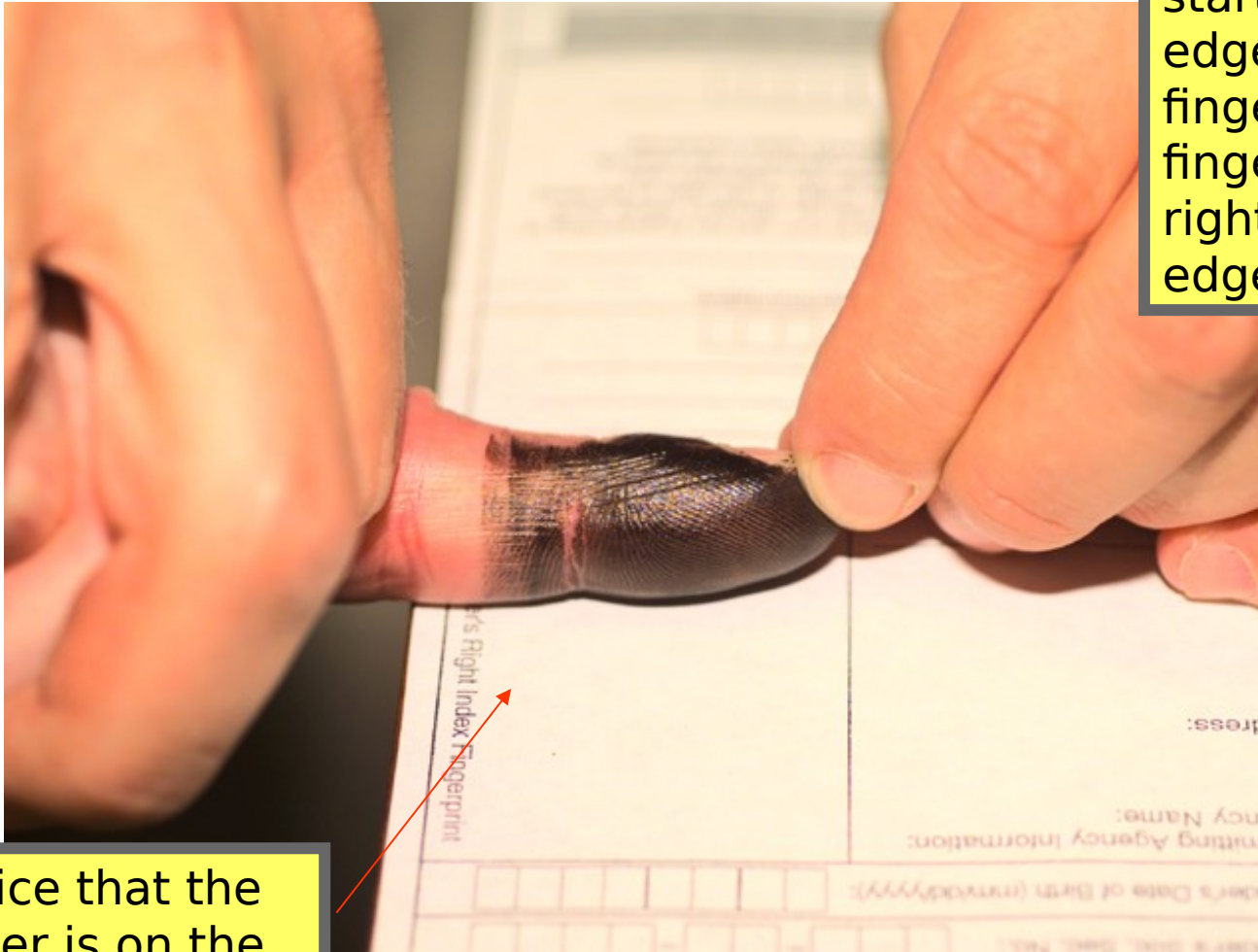
Taking a Good Fingerprint

This photo shows a well-inked finger.



Taking a Good Fingerprint

Holding the tip of the finger and starting at the edge of the fingernail, roll the finger towards the right to the other edge of the nail.



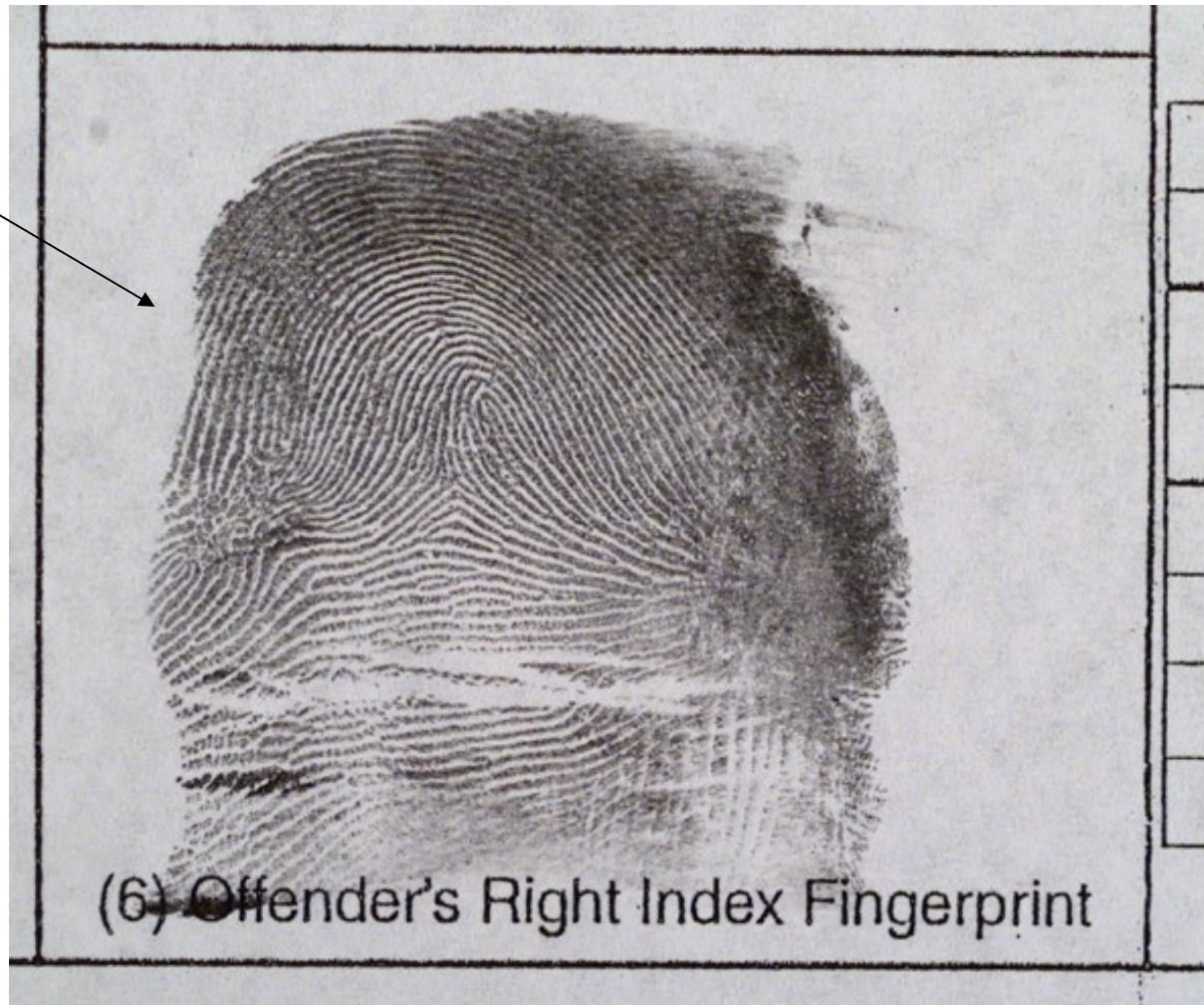
Notice that the finger is on the card well past the first joint of the finger.

Taking a Good Fingerprint

A suitable print will have clearly visible ridges and furrows.

IF YOU ARE NOT SATISFIED WITH THE PRINT, TURN THE CARD OVER AND REPEAT THE PRINT ON THE BACK OF THE CARD UNTIL A GOOD PRINT IS OBTAINED.

Samples cannot be accepted without a legible print.



Sealing and Mailing the Completed Kit



When the kit is complete, sign and date the shipping seal. Affix the seal to the kit box in the marked location.

No postage is needed. Be sure to write down the kit number before mailing the kit. E-mail the lab as described in a previous slide.

The e-mail must contain the kit number, the location of the sender and the offender's name. Do not include a Social Security Number. Sample receipt will be confirmed by reply e-mail. The e-mail address is here and on the instruction sheet: **Codis_lab@usacil-acirs.army.mil**

Summary of Instructions for the Confinement Facility or Command Representative

- 1. Print all information required in blocks 1-5 of the data card.**
- 2. Take rolled fingerprint of offender.**
- 3. Instruct offender to use ink-remover towelette.**
- 4. Give gold NOTIFICATION CARD to the offender.**
- 5. Be ready to verify the information on the blood tube.**
- 6. Verify the information on the blood tube when shown the tube by the medical person.**
- 7. Read statement in block 8 and complete all information in block 8.**
- 8. Place the data card and closed ziplock bag with the blood sample in the box and close the box.**
- 9. Sign and date the shipping seal. Affix the seal where indicated.**
- 10. Notify the lab by e-mail to expect the sample.**
- 11. Mail the kit as soon as possible.**

Blood Collection

This required FDA insert is found on the back of the instructions. It lists all components of the kit and waste disposal instructions.

FDA INSERT Important Information Regarding DNA-USACIL

Intended Use:

Blood specimen collection and transport kit

Contents:

instructions
notification card
DNA database collection card
ziplock bag containing liquid absorbing sheet
shipping seal
blood tube label
bubble pack bag
7ml EDTA blood collection tube
21g x 1" needle
blood tube and needle holder
alcohol prep pad
inked fingerprint strip
ink-remover towelette

Warnings and Precautions:

Blood samples should be handled as if they are potentially infectious.

Waste Disposal Instructions:

- **Needles:**
Dispose of any needles in an approved Sharp's container.
- **Blood Tubes:**
Dispose of all tubes using safe laboratory procedures as outlined in bio-safety and microbiological and bio-medical laboratories as HH Publication CDC 84-8395.

This product information sheet is included to comply with FDA Regulations.

Blood Collection Materials

Instructions on next slide.

Absorbent pad. This pad can absorb the blood in case the tube is broken.

Ziplock bag

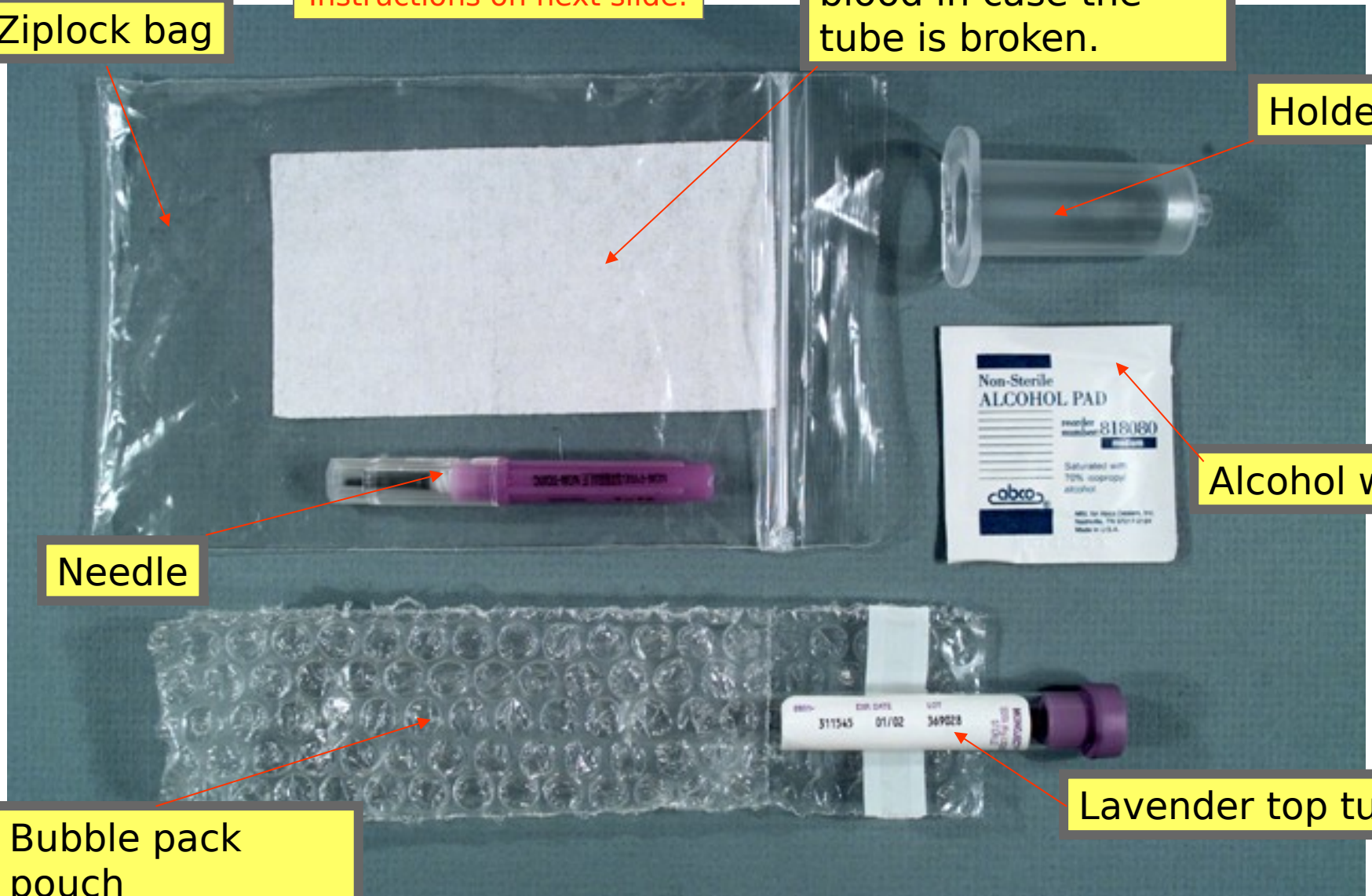
Holder

Needle

Alcohol wipe

Bubble pack pouch

Lavender top tube



Blood Collection Procedure--to be performed by qualified Medical Personnel

- 1. Check the expiration date on the tube. If the tube is out of date, replace it with an in-date tube of the same type.**
- 2. Collect the sample using the materials provided and following normal medical procedure. Discard the needle, holder and prep pad according to OSHA recommended procedures.**
- 3. Fill in all information on the blood tube label (see next slide) and affix the label to the side of the blood tube. Show the labeled tube to the confinement facility or command representative for verification.**
- 4. Insert the filled tube into the bubble pack and seal. Insert the sealed bubble pack into the ziplock bag with the absorbent sheet. Squeeze out the excess air. Give the sample to the confinement facility or command representative.**
- 5. Complete block 7 on the DNA database collection card.**

Blood Collection--Tube Label

The image shows a rectangular label with a dark border. On the left side, there is a vertical line separating a narrow column from the main label area. The main area has the title 'BLOOD TUBE LABEL' at the top. Below the title are four horizontal lines for text entry, each with a label centered above it: 'OFFENDER'S NAME', 'OFFENDER'S SOCIAL SECURITY NUMBER', 'DATE COLLECTED', and 'BLOOD DRAWN BY'. At the bottom right of the label, there is a small 'XXX' placeholder. An arrow points from a text box at the bottom right of the image to the 'BLOOD DRAWN BY' line.

BLOOD TUBE LABEL	
	OFFENDER'S NAME
	OFFENDER'S SOCIAL SECURITY NUMBER
	DATE COLLECTED
	BLOOD DRAWN BY

Fill in all lines.

The label is on "crack & peel" paper.



PERS-84
BRIG CONFERENCE, 2002
DNA Collection
USACIL DNA Kit

Some errors that could cause the sample to be unusable and require a redraw:

Information is missing from the card or is illegible.

The fingerprint is missing or illegible.

The blood tube label is not complete or is illegible.

The blood tube is broken.

The data card or the blood tube is missing.



PERS-84
BRIG CONFERENCE, 2002

End

